

# **Missouri Universal Service Board**

## **Minutes of Meeting**

**Wednesday, May 7, 2025**

**Upon adjournment of the PSC's 12 noon Agenda Meeting**

PSC Hearing Room, 3rd Floor Room 310

Governor Office Building

200 Madison Street

Jefferson City, Missouri

The USB meeting will also be conducted via WebEx.

Present: Glen Kolkmeyer (GK)

John Mitchell (JM) P, Maida Coleman (MC) P, Kayla Hahn (KH) P, Marc Poston (MP) P,  
Staff members of PSC, OPC, and members of the public.

[illegible]

Chair Coleman called the meeting to order at 11:40am.

1. Approval of Minutes from February 13, 2025 Agenda. ***Moved KH Seconded GK***
2. Acceptance of MoUSF Administrator Monthly Reports for First Quarter 2025. ***Accepted***
3. Approval of Payment of Invoice from MoUSF Administrator for First Quarter 2025. ***Motion JM Seconded MP***
4. Acceptance of Audit Report from Stopp & VanHoy, LLC. ***Moved GK seconded KH***
5. Approval of Representation Letter to Stopp & VanHoy, LLC. ***Moved JM seconded GK***
6. Approval of Authorization necessary to Submit Tax Forms, including Form 990 and Form 8879 from Stopp & VanHoy, LLC. ***Moved MC seconded KH***
7. Approval of Payment of Invoices from Stopp & VanHoy for Audit and Tax Preparation and Filing Services. ***Moved MP seconded JM***
8. Approval to Exercising One-Year Extension fo MoUSF Audit & Tax Services Contract. ***Moved MC seconded GK***
9. Approval to Issue Information for Bib for Fund Management Services ***Moved GK Seconded JM***
10. Audit by Missouri USF Administrator. ***Moved MC seconded KH***

Meeting adjourned at 11:54 a.m.

Chairman

Date Approved

P = Present

A = Absent

$$Y = Y_{ea}$$
$$\mathbf{N} = \mathbf{N} \mathbf{a} \mathbf{y}$$

X = Not Participating