

Missouri Universal Service Board

Minutes of Meeting

December 1, 2010 12:00 p.m.

Missouri Public Service Commission
PSC Agenda Room, 9th Floor
Governor Office Building
200 Madison Street
Jefferson City, Missouri

Present: Terry Jarrett (TJ) P, Robert Clayton (RC) P, Kevin Gunn (KG) P, Jeff Davis (JD) P, Lewis Mills (LM) P, Robert Kenney (RK) P, staff members of PSC, OPC, and members of the public.

T J	R C	K G	J D	L M	R K
Y	Y	Y	Y	Y	Y
Y	Y	Y	Y	Y	Y

Chair Terry Jarrett called meeting to order at 11:30 a.m.

1. Approval of Minutes from August 18, 2010.
-- LM made motion to approve, JD seconded.
-- Approved.

2. Third Party Administrator Monthly Reports for August 2010, September 2010, and October 2010.
-- Staff reported that the balance was on the lower end of the authorized range. LM noted that the October subscribers declined yet the fund obligations increased. The TPA reported that this was due to timing issues related to the reporting period verses the time of paymet. The TPA committed to review the reports again to confirm the report and advise the Staff and Board of any corrections.
--The Board received the Reports.

3. Third Party Administrator Invoice for October (July 23, 2010 – October 22, 2010) and Staff Report
-- RC motioned to approve and pay as submitted, LM seconded.
-- Approved.

4. Update Regarding Third Party Administrator RFP.
-- Discussed. Counsel advised Board that the Office of Administration and Staff had met and OA made minor changes to RFP. Staff is waiting for OA's explanation of changes.

Adjourned 12:19 p.m.



 Chairman

 01/26/2011
 Date Approved