

# Missouri Universal Service Board

## Minutes of Meeting

Wednesday, April 3rd, 2013

Missouri Public Service Commission

PSC Agenda Room, 9<sup>th</sup> Floor

Governor Office Building - 200 Madison Street - Jefferson City, Missouri

Present: Terry Jarrett (TJ) P, Robert Kenney (RK) P, Steve Stoll (SS) P,  
Bill Kenney (BK) P, Lewis Mills (LM) P, staff members of PSC, OPC, and members of the public.

TJ	RK	SS	BK	LM
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y
Y	Y	Y	Y	Y

Chair Terry Jarrett called the meeting to order at 10:55 a.m.

1. Approval of Minutes from February 13, 2013.  
-- **SS motion to approve as submitted, BK seconded.**
2. Third Party Administrator Report: February 2013.  
-- **Received.**
3. Update regarding Form 990 completion and submission.  
-- **Discussed, IRS has accepted.**
4. Annual Audit of the Missouri Universal Service Board, Inc., and Staff Report.  
-- **Received & Discussed.**
5. Invoice for Preparation of Internal Revenue Service Form 990 and Staff Report.  
-- **RK motion to approve, BK seconded.**
6. Invoice for Audit of MoUSF and Staff Report.  
-- **RK motion to approve, BK seconded.**
7. Third Party Administrator Invoice, January 1-March 30, 2013, and Staff Report.  
-- **BK motion to approve, SS seconded.**
8. Approval of 2013 Audit company selection list.  
-- **BK motion to approve, RK seconded.**
9. Report on status of assessment change.  
-- **Discussed.**
10. Late fee waiver request by West IP Communications, Inc.  
-- **BK motion not to waive, SS seconded.**
11. Contract renewals:
  - a. Auditor (one year)  
-- **LM motion to renew, RK seconded.**
  - b. Third Party Administrator (one year)  
-- **LM motion to renew, RK seconded.**

Meeting adjourned at 11:10 a.m.

Terry M. Garrett  
Chairman  
8/28/13  
Date Approved

P = Present	A = Absent	Y = Yea	N = Nay	X = Not Participating
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