

Missouri Universal Service Board
Minutes of Meeting

March 25, 2009

9:00 a.m.

Missouri Public Service Commission
PSC Agenda Room, 9th Floor
Governor Office Building
200 Madison Street
Jefferson City, Missouri

Present: Terry Jarrett (TJ) P, Robert Clayton (RC) P, Connie Murray (CM) P, Jeff Davis (JD) A, Kevin Gunn (KG) P, Lewis Mills (LM) P, staff members of PSC, OPC, and members of the public.

Chair Terry Jarrett called the meeting to order at 9:02 a.m.

T J	R C	C M	J D	K G	L M
Y	Y	Y	A	Y	A
Y	Y	Y	A	Y	Y
Y	Y	Y	A	Y	Y

1. Approval of minutes from February 25, 2009
-- *RC motion which was seconded by KG to approve the minutes from February 25, 2009, as amended.*
-- *Approved.*

2. Third-Party Administrator Monthly Reports for December 08, January 09 and February 09
-- *Staff (Natelle Dietrich) advised the board that the bank informed her the \$1.2 million reserve balance listed on each report was incorrect, the correct balance going forward would be \$1,263,920.*
-- *Board requested a new report in 1-2 months to see if there is a need to modify the carrier assessment percentages.*
-- *Board noted a drop in the number of subscribers in January 09, requested Staff to determine why the number dropped.*
-- *Accepted reports.*

3. Request for Proposal; Auditor
-- *Staff (Natelle Dietrich) advised the board the only change from the old contract was the time period before the start of the proposal is pushed back 30 days.*
-- *RC motion to approve proposal as submitted; CM seconded.*
-- *Approved.*

4. Renewal of Contract for Third-Party Administrator (Central Bank) or alternatively begin preparation of new Request for Proposal
-- *RC motion to renew contract; KG seconded.*
-- *Approved.*

5. Final Auditor Report
-- *Received.*

T	R	C	J	K	L
J	C	M	D	G	M
Y	Y	Y	A	Y	Y

6. Request for Waiver of Late Fees; Inmate Calling Solutions
 -- *No motion to grant request made. Staff to notify Inmate Calling Solutions.*
7. Other
 -- *RC motion, seconded by TJ, to designate Susan Sundermeyer as custodian of records.*
 -- *Approved.*

Meeting adjourned at 9:15 a.m.


 Chairman

6/4/09
 Date Approved

P = Present	A = Absent	Y = Yea	N = Nay	X = Not Participating
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