

Missouri Universal Service Board

Minutes of Meeting

Friday, April 12, 2002

11:00 a.m.

Missouri Public Service Commission

PSC Agenda Room, 9th Floor

Governor Office Building

200 Madison Street

Jefferson City, Missouri

Those present at the meeting were: John Coffman (JC), Steve Gaw (SG), Bryan Forbis (BF), Kelvin Simmons (KS), Connie Murray (CM), Sheila Lumpe (SL), various staff members of PSC and OPC and members of the public.

J C	S G	B F	K S	C M	S L
Y	Y	Y	Y	Y	Y

Chair John Coffman called meeting to order at 11:00 a.m.

1. Approval of Minutes of Last Agenda Meeting

Motion for approval by Vice-Chair Gaw of the Minutes from January 24, 2002.
Seconded by Kelvin Simmons.

2. Status of the IFB Drafting Process for a Fund Administrator

Rules – Discussed whether or not to delay the IFB while motions for rehearing are pending. It was decided not to delay starting the IFB process pending finalized rules or a rehearing.

High Cost Fund Language – Proposed removing language concerning the High Cost Fund, except to reference its possibility for potential bidders. Dan Joyce will draft necessary changes for review at next board meeting and will work on a pre-IFB meeting with potential bidders. IFB would not officially be sent out until the rehearing question is resolved.

Frequency Assessments – It was decided to give the fund administrator the discretion to make a recommendation regarding the frequency of assessments.

Disbursement to Companies – Discussed how often to make disbursements to companies from the fund. It was decided that potential bidders for fund administrator could suggest whether disbursements should be monthly or quarterly.

3. Memorandum of Understanding with the Missouri Department of Social Services

Janel Luck from the Division of Family Services spoke and offered to work with the Board. She discussed with the Board the scope of information that might be shared. She mentioned that DFS does not handle SSI, Medicare, Social Security disability or public housing.

Discussed the possibility of having applicants sign a waiver of privacy rights and noted that privacy issues should be referenced in the IFB. Also reviewed the

implications of using eligibility data that may be several years old. Discussed the procedures for enrollment anticipated by the Joint Recommendation approved by the Commission.

J	S	B	K	C	S
C	G	F	S	M	L
Y	Y	Y	Y	Y	Y

Chair Coffman moved and Steve Gaw seconded that Dan Joyce discuss the Memorandum of Understanding with Mary Browning, General Counsel for the Department of Social Services.

4. Other MoUSB Matters

Sheila Lumpe raised a question concerning the definition of "quorum" in the By-Laws, given that the Board has six members.

She will work with Dan Joyce to offer a solution at the next meeting.

Next meeting to be announced after the 2002 Legislative session adjourns.

Meeting adjourned at 12:32 p.m.

Chairman

Date Approved