

Missouri Public Service Commission Electrical Contact Reporting Form

Reporting Requirements Pursuant to [20 CSR 4240-3.190\(4\)](#)

Notification of an accident or event shall be provided to the Public Service Commission by the end of the first business day following the discovery of an accident or event. The initial notification can be conducted by telephone, by emailing or faxing this form, or by filing an EFIS report.

An update, detailing any information that was not available at the time of the initial report, shall be provided to the Public Service Commission in writing within ten (10) business days of the discovery of the accident or event. Updates should be transmitted via email, fax, or hardcopy.

Name of Reporting Electric Utility or Rural Electric Cooperative:

Reporting Party Name, Phone Number, and Email Address:

Location of Incident (City, County, and Address):

Date and Time of Incident:

Injuries Requiring Admission to a Hospital?

Yes

No

Unknown

Fatalities?

Yes

No

Unknown

Description of Incident: (attach additional pages if necessary)

As applicable, please include: number of persons injured, type and extent of injuries (if known), known or suspected cause, extent of any resulting outages, a description of the electrical system components and equipment in the vicinity, a description of any associated work tasks, any applicable safety precautions that were taken before or after, weather conditions, the landscape surrounding the scene of the incident, and/or any other information that is relevant to the circumstances of the incident.

Signed:

Date:

Public Service Commission Staff Contact Information:

Initial reports should be directed to one of the following Staff members:

Claire Eubanks
573-526-2953
Claire.Eubanks@psc.mo.gov

Alan Bax
573-526-1444
Alan.Bax@psc.mo.gov

Faxes should be sent to:
573-526-0145

Hardcopy reports should be mailed to:
Claire Eubanks
Manager, Engineering Analysis
Missouri Public Service Commission
PO Box 360
Jefferson City, MO 65102