

To search for a company created in EFIS:

NOTE: Users do not need a user account to search for agendas in EFIS.

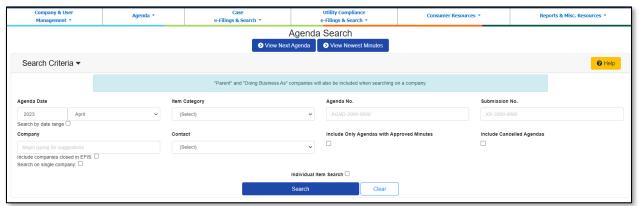
- 1) Navigate to EFIS
- 2) Select the 'Agenda' tab



3) Select the 'Agenda Search' link



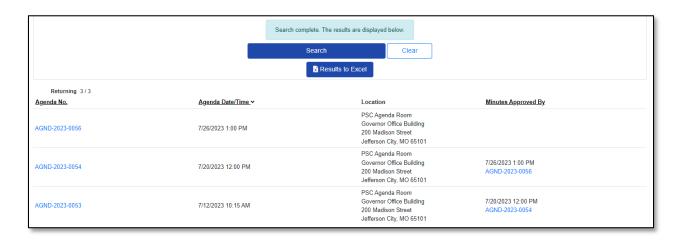
- 4) To view the next Agenda scheduled, click the **View Next Agenda** button under Agenda Search at the top of the page.
- 5) To view any agenda minutes, input the applicable search criteria.
- 6) Click the Search button; or click the Clear button to clear all fields and start over.



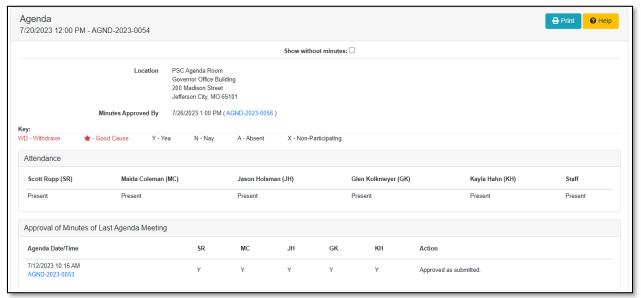
- 7) A list of agendas and agenda minutes matching the search criteria will be displayed below the search button.
- 8) Click the agenda number under the **Agenda No.** field to view the agenda and/or minutes.

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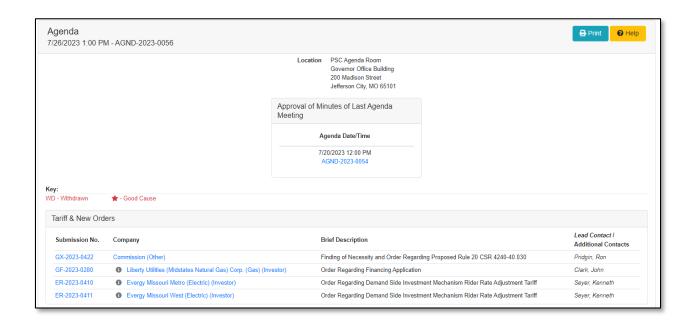
- 9) If the agenda minutes have been approved before the Commission, the page will display the agenda minutes.
 - a) To view only the minutes, check the box for **Show without minutes:** at the top of the *Agenda* page.



10) If the agenda minutes have not been approved before the Commission, the page will display the agenda only, if the agenda has been published for that day.

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For additional assistance, please contact the Data Center at (573) 751-7496 or dcsupport@psc.mo.gov.

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