

For security purposes, when logging into EFIS, users may be asked for a two-factor authentication code.

What triggers the two-factor authentication?

- 1) The two-factor authentication email will be triggered for users every time they attempt to log into EFIS in a new internet browser except in cases where the account's email address was recently verified or their password was reset within that browser.
- 2) After the user two-factor authenticates, a cookie is set in the browser that prevents the user from needing to two-factor authenticate for the next fourteen days.
- 1) Click the **Log In** link located in the *Header Links* in the upper, right-hand corner.

MISSOURI PUBLIC SERVICE COMMISSION	- Register → Log in - PSC Log in
ELECTRONIC FILING AND INFORMATION SYSTEM	Help Directory

- 2) In the Email Address field, input the user's email address registered with their user account.
- 3) In the **Password** field, input the user's password.
- 4) Click the **Log In** button.

Login		Help
Email Address	johnjohn@gmail.com	
Password	1	Ø
	Log in	
	Forgot your password? Register as a new user?	

5) Users are directed to the *Two-Factor Authentication* page.

Two-Factor Authentication	1	Help
Please check your email and enter th	e provided code.	
Confirmation Code		
	Submit	

- 6) Go to the user's email server and locate the PSC EFIS Log In email from efis@psc.mo.gov.
- 7) Highlight and copy the single-use login code.



Missouri Public Service Commission
Your single-use login code is:
334362
If you were not the one who made this attempt, please ignore this email.
This email was sent from a notification-only address that cannot accept incoming emails. Do not reply to this message

8) Go back to the EFIS *Two-Factor Authentication* page.

9) In the **Confirmation Code** field, input or paste the single-use login code from the email.

Two-Factor Authentication	1	Help
Please check your email and enter the	e provided code.	
Confirmation Code		
	Submit	

10) Users are then directed to their Dashboard.

Dashboard erep				
Account -	Company Representative Displ	ay	Submission List	Email Subscription List
	Ad	ccount Summar	гу	
John J John				
Address 🌣 Manage		Email	🌣 Manage	
123 East Street Jefferson City, MO 65101 (Primary)		johnjohn@	gmail.com (Login) (Default)	
		Phone	🌣 Manage	
		Work: (123)) 456-7890	
		Attorne	y Information 🔹	Manage

For additional assistance, please contact the Data Center at (573) 751-7496 or dcsupport@psc.mo.gov.