



Two-Factor Authentication

For security purposes, when logging into EFIS, users may be asked for a two-factor authentication code.

What triggers the two-factor authentication?

- 1) *The two-factor authentication email will be triggered for users every time they attempt to log into EFIS in a new internet browser except in cases where the account's email address was recently verified or their password was reset within that browser.*
- 2) *After the user two-factor authenticates, a cookie is set in the browser that prevents the user from needing to two-factor authenticate for the next fourteen days.*

- 1) Click the **Log In** link located in the *Header Links* in the upper, right-hand corner.



- 2) In the **Email Address** field, input the user's email address registered with their user account.
- 3) In the **Password** field, input the user's password.
- 4) Click the **Log In** button.

Login Help

Email Address johnjohn@gmail.com

Password | 🗑️

Log in

[Forgot your password?](#)
[Register as a new user?](#)

- 5) Users are directed to the *Two-Factor Authentication* page.

Two-Factor Authentication Help

Please check your email and enter the provided code.

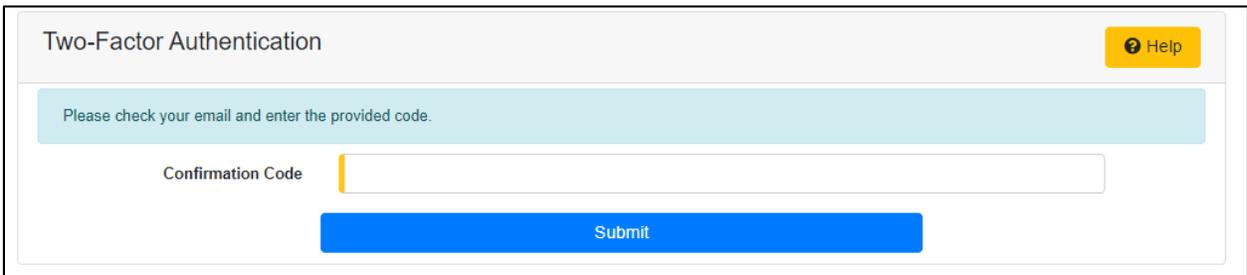
Confirmation Code

Submit

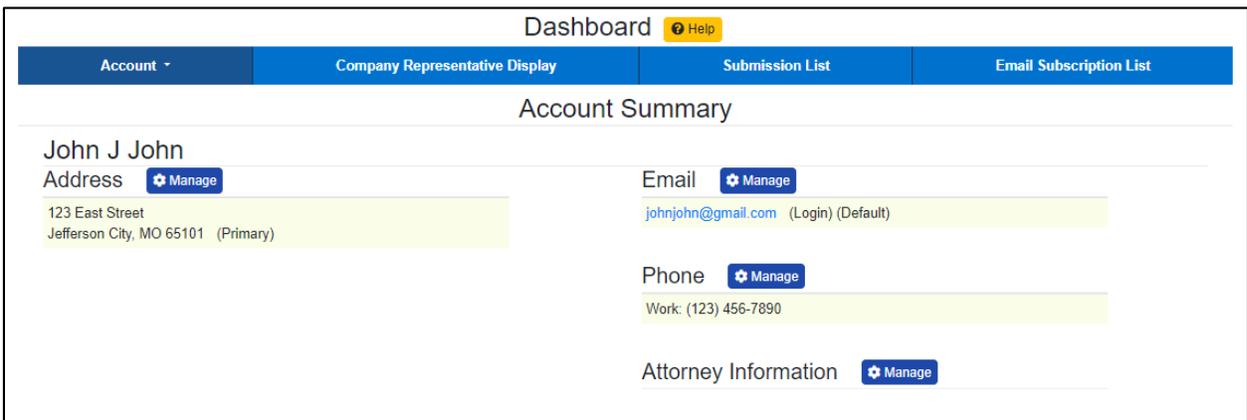
- 6) Go to the user's email server and locate the *PSC EFIS Log In* email from efis@psc.mo.gov.
- 7) Highlight and copy the single-use login code.



- 8) Go back to the EFIS *Two-Factor Authentication* page.
- 9) In the **Confirmation Code** field, input or paste the single-use login code from the email.



- 10) Users are then directed to their *Dashboard*.



For additional assistance, please contact the Data Center at (573) 751-7496 or dcsupport@psc.mo.gov.