



## MISSOURI PUBLIC SERVICE COMMISSION

### JOB OPPORTUNITY

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#### SECRETARY TO THE COMMISSION/CHIEF REGULATORY LAW JUDGE

The Missouri Public Service Commission is seeking a highly responsible attorney to serve as the Secretary to the Commission/Chief Regulatory Law Judge. This is a quasi-judicial, administrative law judge position that requires the ability to plan, direct, delegate and coordinate the activities of the Adjudication Department, Data Center Unit and to serve as Secretary to the five-member Commission. The Secretary is responsible for keeping records of all proceedings and orders of the Commission, and the safe custody and preservation of records. This position must effectively supervise a professional and clerical staff, and coordinate the Department's activities to ensure that the Commission receives sound technical and legal assistance.

The Chief Regulatory Law Judge will manage all stages of a caseload, and the supervision of assigned Regulatory Law Judges and staff. Types of cases include adversarial hearings that may last from 1 to 15 consecutive days on the record, routinely involving 10 to 80 complex economic, engineering, and accounting issues, which include a minimum of 3 but often more than 10 or 12 adverse parties, and in which the amount in dispute will often be millions of dollars.

In addition to presiding over complex litigation, the successful candidate will control a docket of cases from the Electric, Gas, Water, Sewer, and Steam utilities; limited jurisdiction over telecommunication companies; and Manufactured Housing. It requires the ability to review extensive pleadings, written expert testimony, briefs, and other case-related documents in the preparation of final Commission orders.

The successful applicant will have detailed knowledge of the Missouri rules of evidence, civil procedure, public records administration, administrative procedure, and general practice procedure. This position demands the highest levels of responsibility, professionalism, leadership, integrity and legal expertise.

**QUALIFICATIONS:** Minimum of five (5) years of adjudication experience; or five (5) years of progressively responsible legal experience in field(s) of law directly related to utility regulation or governmental or administrative law; or ten (10) years of progressively responsible general litigation experience required. Experience in public utility regulation is preferred, but not required. Applicant must demonstrate excellent reasoning and writing skills and possess strong computer skills. The candidate must be admitted to practice law in Missouri and be a member in good standing of the Missouri Bar.

Starting salary will be commensurate with education and experience. The annual salary range for this position is \$100,000 - \$105,399 plus benefits. Benefits include 13 paid holidays annually, 10 hours of paid sick and vacation time each month, potential telecommuting options, flexible work schedules, physical fitness opportunities, and tuition reimbursement. The position also offers optional life, medical, dental and vision coverage, and the state employee pension plan. To be considered for this position, please submit an application, resume, a copy of each transcript from all college/universities attended, and a legal writing sample by 5:00 pm **January 25, 2023**, to MO Public Service Commission, **Reference Number GC010123**, P.O. Box 360, Jefferson City, MO 65102 or via e-mail to [pscjobs@psc.mo.gov](mailto:pscjobs@psc.mo.gov). For additional information, visit <https://mocarers.mo.gov/psc> or [http://psc.mo.gov/General/Career Opportunities](http://psc.mo.gov/General/Career_Opportunities).

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