



MISSOURI PUBLIC SERVICE COMMISSION

JOB OPPORTUNITY

CONSUMER OUTREACH COORDINATOR

The Missouri Public Service Commission is seeking a positive, energetic, customer service driven and detail-oriented individual with superior organizational skills to fill a Consumer Services Coordinator position.

This is a professional position which will conduct community outreach activities, education and attend local public hearings with a minimum of 30% travel throughout the state, occasionally overnight. This position will identify prospective outreach venues/partners and make contact with or visit prospective community leaders to address community communications as it relates to the Commission and regulated utilities' compliance with rules and regulations. This position will assist with development and delivery of informational and educational materials.

QUALIFICATIONS: One or more years of experience as a Public Information Specialist II with the Missouri Uniform Classification and Pay System or a Bachelor's degree from an accredited college or university with a minimum of 15 earned credit hours in one or a combination of the following: Journalism, Communications, English, Public Relations, Advertising, Marketing, or a closely related field; and two or more years of professional experience in public relations, advertising, marketing, film/video production, or journalism. Excellent listening, communication and writing skills and proficient use of personal computers required. Ability to foster an atmosphere of respect, trust, and aligned commitment to the Commission's goals. Experience as a skilled facilitator serving many 'customers' in a complex, matrixed environment preferred.

The annual salary range is \$36,672 to \$45,108 with a potential increase at the end of a successful probationary period. To be considered for this position, submit an application, resume and a copy of all your transcripts by 5:00 pm **November 8, 2013** to: MO Public Service Commission, **Reference Number AD031113**, P.O. Box 360, Jefferson City, MO 65102 or via e-mail to pscjobs@psc.mo.gov. For additional information, visit www.psc.mo.gov.

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