



## *Missouri Public Service Commission*

**WILLIAM P. KENNEY**  
Commissioner

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Chairman

**SCOTT T. RUPP**  
Commissioner

**MAIDA J. COLEMAN**  
Commissioner

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**JASON R. HOLSMAN**  
Commissioner

March 24, 2020

To Whom It May Concern:

Recently the Commission has been contacted by several utilities and other parties who have explained that due to social distancing resulting from the response to the COVID-19 pandemic they have had difficulty obtaining in person notarized sworn statements required to be filed with certain documents at the Commission.

To deal with this obstacle the Commission will look to section 509.030 of the Missouri statutes. That section provides that “[a]ny statutory requirement that pleadings be acknowledged under oath, verified or notarized may be satisfied by a declaration that the pleading is made under penalty of perjury.” The Commission accepts that an affidavit that satisfies these statutory requirements would also satisfy the requirements of the Commission’s regulations. Therefore, any person may file an affidavit in any matter before the Commission without being notarized so long as the affidavit contains the following declaration:

*“Under penalty of perjury, I declare that the foregoing is true and correct to the best of my knowledge and belief.”*

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*Signature of Declarant*

This guidance applies both to pleadings filed in cases before the Commission and to required annual reports and statements of income.

Sincerely,

A handwritten signature in cursive script that reads "Morris L. Woodruff".

Morris L. Woodruff  
Secretary of the Commission