## Missouri Universal Service Board Minutes of Meeting

February 25, 2009 -- 12:00 p.m. Missouri Public Service Commission PSC Agenda Room, 9<sup>th</sup> Floor Governor Office Building 200 Madison Strect Jefferson City, Missouri

Present: Terry Jarrett (TJ) P, Connie Murray (CM) P, Robert Clayton (RC) P, Jeff Davis (JD) P, Kevin Gunn (KG) P, Lewis Mills (LM) P, staff members of PSC, OPC, and members of the public.

T J	C M	R C	J D	K G	L M
Y	Y	Y	Y	Y	Y
Y	Y	Y	Y	Y	Y

## Chair Terry Jarrett called the meeting to order at 1:26 p.m.

- 1. Approval of minutes from January 21, 2009.
  - TJ made a motion which was seconded by RC to approve the minutes from January 21, 2009, as amended.
  - Approved.
- 2. Central Bank Invoice
  - RC made a motion to approve invoice, seconded by CM.
  - Approved.
- 3. Update on 2007 tax filing
  - Staff (Joan Wandel) advised the board the tax filing date had been extended until May 15<sup>th</sup>, because of a delay in receipt of the annual audit.
- 4. Update on status of RFP
  - Staff (Amanda McMellen) advised the board that RFP should be completed by the next meeting.
- 5. Update on audit
  - Staff (Amanda McMellen) advised the board that they have now received the audit, are ready to circulate the audit and should have it ready for the next meeting.
- 6. Scheduling
  - TJ inquired whether the board preferred the monthly meetings after agenda sessions. JD suggested having the monthly meetings 15 minutes prior to the agenda sessions. All members agreed to continue holding the meetings directly before or after agenda sessions on a case-by-case basis.

Adjourned at 1:33 p.m.

Chairman

Date Approved