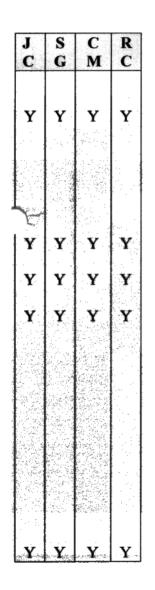
## Missouri Universal Service Board Minutes of Meeting

Wednesday, February 4, 2004 1:30 p.m. Missouri Public Service Commission PSC Agenda Room, 9<sup>th</sup> Floor Governor Office Building 200 Madison Street Jefferson City, Missouri

Those present at the meeting were: Steve Gaw (SG), Connie Murray (CM), Robert Clayton (RC), John Coffman (JC), various staff members of PSC and OPC and members of the public.



- Chair John Coffman called meeting to order at 1:30 pm.
- 1 Approval of Minutes of Last Agenda Meeting

Motion for approval by Vice-Chair Gaw of the Minutes from September 4, 2003. -As submitted. Motion for approval by Vice-Chair Gaw of the Minutes from October 29, 2003. -Discussed.

- Election of Officers for 2004 President – John Coffman Motion by Commissioner Gaw to elect by acclamation, 2<sup>nd</sup> by Commissioner Murray Vice President – Connie Murray Motion by Commissioner Gaw to elect by acclamation, 2<sup>nd</sup> by Commissioner Murray Secretary – Robert Clayton Motion by Commissioner Gaw to elect by acclamation, 2<sup>nd</sup> by Commissioner Murray
- Consideration of new proposed forms and procedures for administration of the Low-Income Fund.
  -Discussed.
- 4. Initiation of a new pre-bid conference for the Low-Income Fund Administrator.

Presentation by David Meyer.

RFP Memorandum: RFP:B3Z04113, formerly RFP No. B3Z03068

Vote to initiate RFP process and set pre-proposal conference and authorize USB Staff to work with Office of Administration. -- Approved.

5. <u>Other MoUSB business.</u> -Not discussed.

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Commissioner Clayton moved for adjournment. -Approved.

Meeting adjourned at 2:30 pm.

Chairman 7-20-04 Date Approved



A = Absent Y = Yea N = Nay X = Not Participating