



# Identify User's Linked to Company

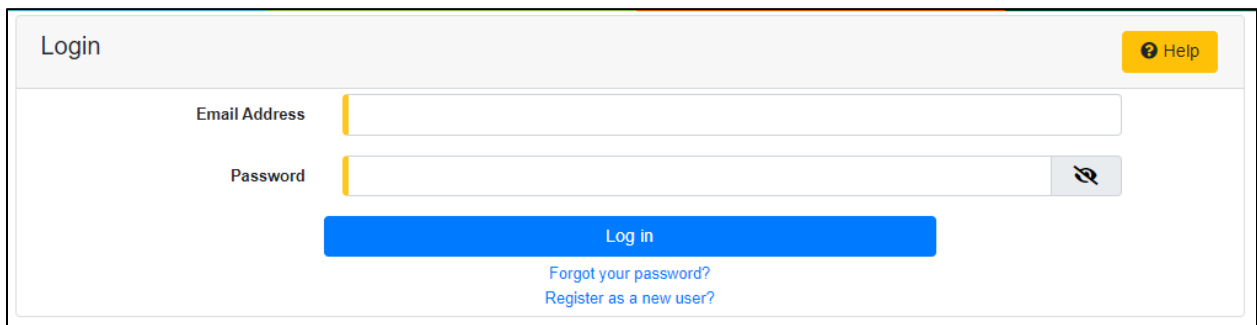
To identify which company a user is linked to:

**NOTE:** Users must have a 'Professional Account' and linked to a company in EFIS.

- 1) Navigate to EFIS.
- 2) Click the **Log In** link located in the *Header Links* in the upper, right-hand corner.



- 3) In the **Email Address** field, input the user's email address registered with their user account.
- 4) In the **Password** field, input the user's password.
- 5) Click the **Log In** button.



- 6) Once logged in, users are always directed to their *Dashboard*.
  - a) If the user isn't directed to their Dashboard, select the **Dashboard** link located in the *Header Links* in the upper, right-hand corner.



- 7) Select the **Company Representative** tab.
- 8) Select the **Display** link to display all linked companies for the user.





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- 9) On the *Company Representative Display* page, a list of companies the user is linked to will be displayed.
  - a) In the **Representative Type** field, select the applicable type of representative from the drop-down list to narrow the user's search.

Dashboard Help

Account ▾Company Representative ▾Submission ListEmail Subscription ListRequest ListService List

### Company Representative Display

**Representative Status**

**Company**

**Representative Type**

|                      | Company   | Representative Type     | Address                                     | Email Address                                      | Phone          | Representative Status |                       |
|----------------------|---|-------------------------|---|--|----------------|-----------------------|-----------------------|
| <a href="#">View</a> | <a href="#">Electric Missouri, Inc. (Electric) (Investor)</a>       | Official Representative | 123 East Street<br>Jefferson City, MO 65101 | <a href="mailto:john@gmail.com">john@gmail.com</a> | (123) 456-7890 | Approved              | <a href="#">Close</a> |
| <a href="#">View</a> | <a href="#">Gas Company Missouri, Inc. (Gas) (Investor)</a>         | Official Representative | 123 East Street<br>Jefferson City, MO 65101 | <a href="mailto:john@gmail.com">john@gmail.com</a> | (123) 456-7890 | Approved              | <a href="#">Close</a> |
| <a href="#">View</a> | <a href="#">Steam Company Missouri, Inc. (Steam/Heat)</a>           | Official Representative | 123 East Street<br>Jefferson City, MO 65101 | <a href="mailto:john@gmail.com">john@gmail.com</a> | (123) 456-7890 | Approved              | <a href="#">Close</a> |
| <a href="#">View</a> | <a href="#">Telephone Company Missouri, Inc. (Telephone - CLEC)</a> | Official Representative | 123 East Street<br>Jefferson City, MO 65101 | <a href="mailto:john@gmail.com">john@gmail.com</a> | (123) 456-7890 | Approved              | <a href="#">Close</a> |

For additional assistance, please contact the Data Center at (573) 751-7496 or [dcsupport@psc.mo.gov](mailto:dcsupport@psc.mo.gov).